

## FAQs

Q. How can I record my trademark or copyright with CBP?

A. The Intellectual Property Rights Branch (IPRB) at headquarters in Washington, D.C., has established an electronic application for recording trademarks and copyrights, using the Intellectual Property Rights eRecordation (IPRR) Online Application System. Access the online application at <https://iprr.cbp.gov>.

Q. Why have I received the message "This registration number is not eligible for CBP recordation?"

A. Only trademarks that are registered on the USPTO's Principal Register are eligible for recordation with CBP; marks on the Supplemental Register cannot be recorded with CBP. See 19 CFR 133.1(a).

Q. How can I renew my CBP trademark and/or copyright recordation?

A. To renew a trademark and/or copyright recordation access the IPRR online application at <https://iprr.cbp.gov> and use the RENEWAL application form/button.

Q. How can I change the ownership of a CBP trademark/copyright recordation?

A. To change the ownership of a recordation, access the IPRR application at <https://iprr.cbp.gov> and use the CHANGE OF OWNERSHIP online application form/button.

Q. How can I update the contact information for my CBP recordation(s)?

A. Please submit a request on your firm/company's letterhead via email to [iprrquestions@cbp.dhs.gov](mailto:iprrquestions@cbp.dhs.gov). No fee is required. Please be sure to include the CBP TMK/COP recordation number(s) for which the requested changes are to be made.

Q. How can I add or change licensees, manufacturers, subsidiaries, to my existing recordation(s)?

A. Please submit a request on your firm/company's letterhead via email to [iprrquestions@cbp.dhs.gov](mailto:iprrquestions@cbp.dhs.gov). No fee is required. Please be sure to include the CBP TMK/COP recordation number(s) for which the requested changes are to be made.

Q. How can I add additional classes of goods to an existing trademark recordation?

A. The fee to add an additional international class (IC) of goods to an existing trademark recordation is \$190 per IC. Submit your request via postal mail and include payment in the form of a check for \$190 per class.

Q. Does a certified copy of a trademark or copyright registration need to be uploaded as part of the application process?

A. No. You are not required to submit the USPTO or U.S. Copyright Office (USCO) registration certificate, although you may upload it to the record during the recordation process if you wish.

Q. How can I search for a trademark and/or copyright that has been recorded with CBP?

A. You may search for recorded trademarks and/or copyrights using the Intellectual Property Rights Search (IPRS) tool at: <https://iprs.cbp.gov/#/>

Q. Can I record a copyright that has not yet been registered with the U.S. Copyright Office (USCO)?

A. Yes. If you have already applied for registration of your copyright with the USCO, you may record it with CBP so that you may receive border enforcement while you are awaiting registration. Please send an email to [iprrquestions@cbp.dhs.gov](mailto:iprrquestions@cbp.dhs.gov) requesting instructions for a “temporary copyright recordation.” Please be sure to include evidence of your pending application at the USCO.